

20 February 2015

Attn: Public Records Custodian, Brandi Cordova
Northern New Mexico College
921 Paseo de Oñate, Española, NM 87532
Phone: (505) 747-2129
Fax: (505) 747-2170
Via Email: bcordova@nnmc.edu

Mrs. Cordova,

Per New Mexico Inspection of Public Records Act, NMSA 1978 § 14-2-1 (IPRA), I would like to request the following public record(s):

All Northern New Mexico College surveillance video captured on February 19, 2015 between the hours of 9:05 and 9:45am, in the space inclusive of the NNMC Administration Building—from the westside entry door to the eastside NNMC Board Room.

This footage should include all available camera angles from the front entry of the NNMC Administration Building to the NNMC Board Room at the far east side of the NNMC Administration Building.

My entry into the NNMC Administrative Building should be helpful with identifying the appropriate NNMC surveillance footage. I entered the NNMC Administrative Building in denim jeans and a green sweater, with black laptop bag (approximately 9:05-9:10). I was in areas of the NNMC Administrative Building awaiting public records inspection until my entry into the small side room on the far east side of the NNMC Administrative Building (approximately 9:35-9:45) where the public records inspection had been moved.

As you are aware, NM IPRA defines public records as “all documents, papers, letters, books, maps, tapes, photographs, recordings, and other materials, regardless of physical form or characteristic, that are used, created, received, maintained or held by or on behalf of any public body and relate to public business, whether or not the records are required by law to be created or maintained” (14-2-6-F).

I request the following public record(s) provided in the same medium by which I am requesting such records—electronic format by email. Should these formats be unavailable, I request “reasonable facilities to make or furnish copies of the public records during usual business hours.” As you are aware the Northern New Mexico College Public Records Custodian has fifteen days to comply with this request.

I appreciate your office’s attention to this request. Please feel free to contact me with any questions.



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Cc: NNMC President Nancy “Rusty” Barcelo, NNMC Board of Regents Legal Counsel Tony Ortiz, Members of the NNMC Board of Regents